



AUPN NEUROLOGY RESIDENCY COORDINATORS ANNUAL CONFERENCE

Baltimore Marriott Waterfront Hotel | Baltimore, MD

Saturday, October 10, 2009 | 8:45 am – 4:00 pm

Organized By: *Kristin Stacy, Program Coordinator, University Hospitals Case Medical Center, Cleveland, OH*
Theresa Marshall, Program Coordinator, University of Toledo, Toledo, OH
Andrea Perseghin, Program Coordinator, Virginia Commonwealth University, Richmond, VA

The Association of University Professors of Neurology is proud to announce the 3rd Annual Program Coordinators Meeting to be held at the Baltimore Marriott Waterfront Hotel in Baltimore, MD on Saturday, October 10, 2009, from 8:45 a.m. – 4:00 p.m.

This year's meeting will provide talks that cover the topics of recruitment and competency. The course is also designed to engage participants in interactive small group discussions pertaining to time management, Child Neurology issues, the challenges of fellowships, recruitment, and the Electronic Residency Application Service (ERAS). This seminar is a great way to interact with other Coordinators from around the country to share ideas and experiences and receive mentoring from those who have extensive experience in coordinating a successful program. The course will also provide updates from the National Resident Match Program (NRMP), American Board of Psychiatry & Neurology (ABPN), and the Neurology Review Committee (NRC).

There will be an optional, informal networking session for coordinators on Friday, October 9, 2009, 6:30-8:30 p.m. in the Kozmos Lounge.

Program Coordinators are also invited and encouraged to attend the Program Directors' Boot Camp on Saturday, October 10, 2009 from 6:30-9:00 p.m. (separate registration is required)

Friday, October 9, 2009

6:30 – 8:30 p.m. **Informal get together** – Kozmos Lounge, Baltimore Marriott Waterfront Hotel

Saturday, October 10, 2009

8:30 – 8:45 a.m. **Registration**

8:45 – 9:00 a.m. **Welcome and Introduction**

9:00 – 10:00 a.m. **Recruitment Presentation** - *Clara Vigelette, Program Coordinator, University of Rochester Medical Center, Rochester, NY & Mary Phelan, Program Coordinator, SUNY Upstate Medical University, Syracuse, NY*

- 10:00 – 11:00 a.m.** **The Competency of Professionalism as it relates to our Role of Residency/Fellowship Coordinators** - Theresa Marshall, Program Coordinator, University of Toledo, Toledo, OH, Andrea Perseghin, Program Coordinator, Virginia Commonwealth University, Richmond, VA & Kristin Stacy, Program Coordinator, University Hospitals Case Medical Center, Cleveland, OH
- 11:00 – 11:30 a.m.** **National Resident Match Program (NRMP) Update** – Waldo Wentz, Operations Manager, National Resident Match Program (NRMP), Washington, DC
- 11:30 – 12:00 p.m.** **American Board of Psychiatry & Neurology (ABPN) Update** – Ralph Jozefowicz, MD, University of Rochester, Rochester, NY
- 12:00 – 1:00 p.m.** **Neurology Review Committee (NRC) Update/Lunch** - Lynne Meyer, PhD, MPH, Executive Director, Neurology Review Committee (NRC), Chicago, IL
- 1:00 – 2:30 p.m.** **Round Table Discussions:**

- (1) Timeline for Neurology Coordinators** - facilitated by Theresa Marshall, Program Coordinator, University of Toledo, Toledo, OH
Ever feel as though your year has gotten ahead of you? This interactive session will provide valuable tools as well as insight from other participants on how to effectively juggle deadlines during the academic year.
- (2) Child Neurology** - facilitated by Andrea Perseghin, Program Coordinator, Virginia Commonwealth University, Richmond, VA, and Kellie Shaw, Program Coordinator, UT Southwestern Medical Center, Dallas, TX
This session will provide a forum to discuss common challenges faced by Child Neurology and Neurodevelopmental Disabilities coordinators.
- (3) Challenges of Fellowships -Accredited & Non-Accredited** - facilitated by Kristin Stacy, Program Coordinator, University Hospitals Case Medical Center, Cleveland, OH & Nicola Sequeira, Child Neurology, Vascular Neurology Fellowship and Clinical Neurophysiology Fellowship Program Coordinator, University of California, San Francisco, CA
Paperwork is tremendous for all fellowships whether accredited or non-accredited. This interactive session can help all of us get a handle on it and still remain organized.
- (4) Electronic Residency Application Service (ERAS)** – Roundtable workshop by Jason Cross, Senior Client and Technical Support Analyst, Electronic Residency Application Service (ERAS), Washington, DC

(5) Recruitment - facilitated by Clara Vigelette, Program Coordinator, University of Rochester Medical Center, Rochester, NY & Mary Phelan, Program Coordinator, SUNY Upstate Medical University, Syracuse, NY

Are we in competition with each other for the same applicants? Will sharing our ideas make the competition tougher for recruiting the best candidates? This roundtable discussion will allow the group to exchange ideas and discuss the challenges we face in recruiting top applicants to our program.

- 2:30 – 3:30 p.m.** **Mentoring – An opportunity to have your questions answered by an experienced coordinator**
Kristin Stacy, Program Coordinator, University Hospitals, Case Medical Center, Cleveland, OH
- 3:30 – 4:00 p.m.** **Training Administrators of Graduate Medical Education (TAGME) Q & A Session**
- 6:30 – 9:00 p.m.** **Program Directors' Boot Camp** – Coordinators are invited and encouraged to attend this program with their Program Director. Separate registration is required.

Sunday, October 11, 2009

- 8:00 – 1:00 p.m.** **Training Administrators of Graduate Medical Education (TAGME) Neurology Certification Assessment Tools** – registration required through TAGME